

Notice of Policy/Procedure Changes

The following are abbreviated versions of official policies and procedures. The full versions of these policies and procedures can be found in the Academic Calendar, available online: <https://alexandercollege.ca/admissions-and-registration/academic-calendar/>

Registration Policy and Procedure Changes (Effective from Fall 2017 Term, Onward)

1. Waiting List Procedure

- Course waiting lists will be cleared and closed at 4:00PM on the Wednesday before classes begin. Thereafter, any available seats may be obtained on a first-come-first-served basis up to the Add/Drop Deadline.

2. Add/Drop Period

- The add/drop period has been reduced from two weeks to one week.
- Students may be admitted, and may add, drop, or change courses up to 4:00PM on the Friday of the first week of classes. This date is referred to as the Add/Drop Deadline.

3. English for Academic Purposes Enrolment

- Students qualified for English for Academic Purposes levels 098-099 are required to take the corresponding English course together with university-level courses (i.e. students qualified at these English levels cannot choose to take only university-level courses), with one exception:
 - Students may choose not to attempt ENGL 098/099 in any one term. During the chosen term, students are permitted to select university-level courses only.

4. Default Math Placement Level

- Students who do not meet the requirement for placement in MATH 100 or higher are placed in MATH 099. MATH 099 is a preparatory math course which covers materials from BC mathematics 11-12. Successful completion of MATH 099 qualifies a student for MATH 100.